

Organising Committee

Minutes

Date: 31st Oct, 2019
Scheduled Start: 7.30 PM
Venue: Ceres Learning Centre, Lee St East Brunswick
Audio: <http://dte.org.au/audiominutes>
Register on line: <https://dte.coop/live.meeting>
Zoom Connect: <https://dte.coop/to/zoom>
Phone Connect: (02) 8015 2088 Meeting ID Number 2362803611

#	Item	Raised by:
1	<u>Acknowledge and pay respect to the traditional owners and ongoing custodians of the land</u>	
	We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.	
2	<u>Meeting Started</u>	<i>Procedural</i>
	8 PM	
3	<u>Meeting coordinators</u>	<i>Procedural</i>
	Chairperson: David Cruise Minute Keeper: Coral Larke	
4	<u>Attendance</u>	<i>Procedural</i>
	Brogan Elle Cruise David Ernst Kathy Gregory Steve (Scouse) Higgins Ray Hunt Lindy Larke Coral Legg-Bag Rob MacPherson Robin Mathews Malcolm Morsman Tania Murray Jude Reid John Schwartz Marty Waldram Grant Wells Jack	
5	<u>Confirmation of previous minutes</u>	<i>Procedural</i>
	Date: 17 th October, 2019 Moved: Seconded: PBC Correction: 1. Typo; date is listed as 14 th it should be 17 th 2. Item 12 & 13 needed a seconder	
6	<u>Matters Arising</u>	<i>Procedural</i>
	17 th October had no attendance list as no role call was taken. Action: Robin MacPherson will send the list of 17 attendees to Elle. Scouse seconded motion 12 & 13	

7 Correspondence							
8 Payments							
	Inv No.	Issue Date	From	B	Due	\$	Paid By
			Converge International	Counseling sessions	Overdue	\$440	OC account
			Little Big Numbers	Bookkeeping		\$2325.90	FinCom
			Little Big Number	Bookkeeping		\$1644.52	FinCom
9 Action Tasks							
	Date	Title	Description	Assigned	Status		
	03/10/2019	CWS	To advise CWS to drop a bin off to Bylands.	Robin McPherson	Ongoing		
	03/10/2019	Set up Auto Payment	To ask CERES if we can set up an auto payment	Troy Reid	Ongoing		
	03/10/2019	WB to pay extra on CWS Invoice	To email the Working Bee Coordinators a copy of the CWS Invoice so they can pay the extra agreed \$800	Mark Rasmussen Tania Morsman	Ongoing		
	No date	Debit Card	FINCOM to obtain a debit card.		Ongoing		
	No date	Facilitation of Bylands Debit Card	To ask Don if he would like to facilitate the debit card for Bylands.	David Cruise	Ongoing		
	No date	Secretary role	The OC to ask the Secretary what duties that will be performed under that role.	Troy Reid	Ongoing		
	No date	Vehicle Use Policy	Interested people to set a time to discuss DTE vehicle and trailer policy.	Group	Ongoing		
	2018 & 2019	Load and Go Cards	Troy to supply correspondence from Australia Post regarding load and go cards	Troy Reid	Ongoing		
	31/10/10	Late items presented at OC meetings	To work on motions for late agenda items.	Coral and Lindy	Ongoing		
10	Late agenda items and budgets provided to members						<i>Coral Larke</i>
	<p>Motion: If agenda items are added to data.dte.org less than 48 hours prior to the commencement of the meeting then a vote is taken to decide if the motion will be presented and will only be addressed if there is consensus.</p> <p>Discussion: At the June OC meeting ICT and Asset Management facilitators loaded motions on data.dte.org at 10:10 PM for a combination of \$96,000. This amounts to a quarter of the total OC budget. The motion wasn't read out until after 10.30 PM. People were tired and unprepared for such a motion. It is noted that there was a lack of responsibility by members for not voting against the budget. That being tired and unprepared should have alerted members to vote against it.</p> <p>Large budget requests should come with supportive documentation that includes comparative quotes, itemized accounts and a needs assessment.</p> <p>Reasons against the motion:</p> <ol style="list-style-type: none"> 1. This can result in restricting participation in meetings. 2. Members may lack the ability to use the data.dte.org technology to put up agendas. 						Deferred until next OC

	<p>3. According to Rule 33 The Chair should deal with late items and decide if it can be presented.</p> <p>Pro the motion:</p> <ol style="list-style-type: none"> 1. There is no guarantee that the Chair will act impartially. 2. Conflict of interest. A person may nominate for the Chair position because they have put forward an agenda item for they may have a conflict of interest. 3. Policies and procedures are needed to prevent imposing agenda items with a lack of supporting material onto tired members. 4. To prevent individuals being pressured into voting for agenda items due to being a lone objector. 5. Directors are the ones abusing the process, the motion will reinforce rule 47. <p>Action: Lindy and Coral will work on this motion offline and present a revised motion for the following OC.</p> <p>Action: Peter Tippet to create a field to store forms supporting documents that members can link to and become part of the documentation body.</p>	
11	Subcommittees notices are not being sent to members	<i>John Reid</i>
	Subcommittees are occurring in isolation. There needs to be more cross referencing There is a link on data.dte.org GSC ICT FinCom	
12	Black Key at Woorooma	<i>Tania Morsman</i>
	<ol style="list-style-type: none"> 1. The working bee doesn't have a black key and this is proving to be problematic. 2. Requests to Mark Rasmussen as asset manager to gain a key has gone unanswered. 3. The black key was to restrict access, if there is one on site it needs to be in its own key safe. 4. The problem of the black key should be solved immediately and be sent to the Board. 5. There is a black key on the villages shipping container, this was verified by Jack Wells. It is unnecessary to black key this container. 	Deferred to the Board
13	Rabbit infestation	<i>Tania Morsman</i>
	<p>We have an infestation of rabbits on west area of Woorooma. The burrows are tremendous. They love that area since the soil is sandy and loamy.</p> <p>Action Task: Emma Bennett has made an announcement of how this will be done.</p> <p>Need to be careful of Aboriginal heritage.</p>	
14	Debit Card	<i>Robin MacPherson</i>
	Debit cards have been issued to Don Royal, Skye Fitzgerald and Kevin Tayler to administer the finances of noted areas and people in FinCom will organize this.	
	DTE Access Policy	<i>Tania Morsman</i>
	<p>Discussion: In response to a Board resolution to amend the site access policy, there was a backlash against the majority of Directors due to calling a Board meeting after an OC had been notified and pushing to go first. It appeared they did this so that they could introduce changes that would affect the outcome of the OC agenda item. Also two directors objected to being handed a policy during the Board meeting giving them no time to view and understand the document.</p> <p>Motion: That a DTE Property Access Policy and Procedure be put to the membership for discussion for development of a DTE policy and procedure that those interested do so in the G&SC as a focus team That those who commit their time have access to legal information and instruction so that the policy and procedure becomes a legal document within DTE.</p>	<p>Moved Tania Morsman Seconded Steve Gregory PBM</p>
15	Cultural Transformation Budget Extension	<i>Coral Larke</i>
	<p>Motion: That the Cultural Transformation Program is extended to FYE 2020.</p> <p>Amendment: That the deadline for the Cultural Transformation Program be extended until the program finishes.</p>	<p>Amendment Moved Malcolm Mathews Seconded Lindy Hunt PBC</p>
16	For ArtSake Fund	<i>Coral Larke</i>
	Request for the funds to be put into 4ArtSake.	Deferred to the Board

17	<u>Finance discussion</u>	
	<ol style="list-style-type: none"> 1. Discussion that the Bookkeeper sets up the transaction and three directors authorizes the payment. 2. A conflict of interest arises if a director sets up a payment and authorizes it as well. 3. If a member asks for a budget then they should abstain from voting for it. 	
18	<u>Budget request</u>	<i>Shardae Reid</i>
	\$200 for the Hive for mulch	Moved <i>Shardae Reid</i> Seconded <i>Tania Morsman</i> PBC
19	<u>Bullying on the chat</u>	<i>Coral Larke</i>
	At the last OC there were very personal name calling and bullying. Motion: That the chair appoints a person to monitor the zoom chat to ensure that bullying is called out.	Moved <i>Coral Larke</i> Seconded <i>Tania Morsman</i> PBC
20	<u>Fincom Bills</u>	<i>Robin MacPherson</i>
	Robin asked how should FinCom should pay its bills. David said that bills need to be tabled in an OC meeting but FinCom facilitators makes the payment.	
21	<u>Carried Resolutions</u>	<i>Procedural</i>
	<p><u>DTE Access Policy</u> That a DTE Property Access Policy and Procedure be put to the membership for discussion for development of a DTE policy and procedure that those interested do so in the G&SC as a focus team That those who commit their time have access to legal information and instruction so that the policy and procedure becomes a legal document within DTE. Moved <i>Tania Morsman</i> Seconded <i>Steve Gregory</i> PBM</p> <p><u>Cultural Transformation Budget Extension</u> Motion: That the Cultural Transformation Program is extended to FYE 2020. Amendment: That the deadline for the Cultural Transformation Program be extended until the program finishes. Amendment Moved <i>Malcolm Mathews</i> Seconded <i>Lindy Hunt</i> PBC</p> <p><u>Budget request</u>\$200 for the Hive for mulch Moved <i>Shardae Reid</i> Seconded <i>Tania Morsman</i> PBC</p> <p><u>Bullying on the chat</u> Motion: That the chair appoints a person to monitor the zoom chat to ensure that bullying is called out Moved <i>Coral Larke</i> Seconded <i>Tania Morsman</i></p>	
22	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
23	<u>Meeting Ended</u>	
	10.30 PM	